

OFFICE OF COMMUNITY LIVING

# HOUSING INFORMATION



Marietta College

# WELCOME TO

## Living On-Campus at Marietta College

On behalf of the Office of Community Living, we would like to welcome you to the Marietta College community. At Marietta College we believe that living in the residence halls is an integral part of your college experience, and as such require that all students remain on campus for the duration of their academic career at Marietta. It is through living in the residence halls that you will experience first-hand the joys, rewards, and challenges of community membership and gain skills to help you in all aspects of your adult life at Marietta College and beyond.

**Living on campus**  
can be one of the  
most rewarding  
experiences of a  
lifetime.

We know that you will have many questions about what to bring, when you check in, and who your roommate(s) may be, and have created this resource to help answer these questions. If you do not find all the answers here, please do not hesitate to call our office at (740)-376-4784 to speak with one of our professional staff members, or visit our website at [www.marietta.edu/office-community-living](http://www.marietta.edu/office-community-living).

We are excited for the new year and what each new Pioneer will contribute to our campus community. We are enthusiastically awaiting your arrival and are looking forward to welcoming you to our residence halls in August.

*Bring Forth A Pioneer*  
*The Office of Community Living Staff*

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# OCL Mission Statement

## **Mission Statement**

The mission of the Office of Community Living (OCL) is shaped by the philosophy that learning occurs both within and beyond the classroom in the setting of Marietta College. We believe that the environments and communities in which students live play a significant role in the social and interpersonal growth required for success in today's rapidly changing world.

## **Vision Statement**

We seek to promote positive living communities that support Marietta College's academic experience and encourage the values of self-exploration, engagement, mutual respect and courtesy, communal responsibility, and camaraderie. These outcomes will be facilitated by provision of well-maintained and secure residential hall structures, trained professional and para-professional staff, purposeful interaction, meaningful programming, and opportunities for student involvement.



# Office of Community Living Staff

The Office of Community Living assists with the concerns of students living on-campus and offers support to students in a number of areas. These areas include offering educational and social programming, assisting with roommate and personal problems, and dealing with maintenance issues within the residence halls. The Office of Community Living is made up of students and professionals who have been trained to provide a community environment in which a Marietta College student can grow and succeed personally and academically.

Office of Community Living staff members are available at all times of the day to assist residents. A Resident Assistant (RA) is on-duty in each hall or complex daily from 8:00 a.m.-8:00 p.m. Duty consists of office hours in lobby spaces and rounds throughout the night. Resident Assistants are specially trained sophomores, juniors and seniors who live in each section of a residence hall. They assist individual students with personal, academic, and social concerns, and help develop a sense of community among residents. Your RA is one of the best people to go to with any questions or concerns that you may have.

A professional staff member (Assistant Director) can be reached in emergency situations by calling the Marietta College Police Department at **(740) 376-3333** or by calling the RA on duty by Cell Phone.

The Office of Community Living is located in Andrews Hall. Office hours are from 8:30 a.m.-5:00 p.m., Monday through Friday. You can leave a message during off-hours at **(740) 376-4784** or you can email us at **ocl@marietta.edu**.

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Community  
Living staff  
members are  
available **at all  
times of the  
day to assist**  
residents.

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## STAFF DUTY PHONE NUMBER CHARTS

| Staff                 | Duty Phone     |
|-----------------------|----------------|
| Dorothy Webster Hall  | (740) 336-9604 |
| Marietta/Russell      | (740) 336-5732 |
| Harrison Hall         | (740) 336-8012 |
| McCoy Hall            | (740) 336-5967 |
| Fourth Street Complex | (740) 516-5609 |



# Office of Community Living Policies

The Marietta College Student Handbook is posted on the Marietta College website at [www.marietta.edu/Student\\_Life/Living\\_on\\_Campus/housing/housing\\_forms](http://www.marietta.edu/Student_Life/Living_on_Campus/housing/housing_forms). Every student is responsible for knowing the information in the Student Handbook. Some of our major policies include:

**Room Furniture Policy:** Each student room is furnished with a bed, mattress, desk, closet, dresser, Ethernet connection and cable television access. All furniture provided by Marietta College must remain in the assigned room at all times. No room furniture may be placed in storage, and these items must be in the room in their original condition and position at checkout.

**Common Room Furniture Policy:** Students are not permitted to remove furniture or any other items from any common areas in the residence halls to place in their rooms, suites, or apartments. Students who are found with common area furniture will be referred to the student conduct process.

**Fire Policies:** It is against our policies to pile belongings and/or empty boxes in the hallways. Please be considerate of the space around you as you are moving into your residence halls. You must evacuate the building when the fire alarm sounds, even if you do not think it is a real fire. Please do not hang anything from the sprinkler heads in your room, and please do not cover your smoke detector.

**Smoking:** All residence halls are tobacco-free. This includes vaping and smokeless tobacco. Smoking or vaping in a room is against college policy. Please use all tobacco products and vaping devices at least 20-feet from any residential or academic building.

**Decorating:** Students are encouraged to decorate their room; however, duct tape is not permitted for use on walls, and no decorations can be hung on the ceiling. Be careful to use adhesives that will not damage the wall. Damage to walls from hanging decorations will result in billing upon check out of the room. All decorations need to be six inches away from the ceiling.

**Pets:** Students residing in the residence halls are not permitted to have animals besides fish in a 5-gallon fish tank.

**Quiet Hours:** All residence halls have quiet hours in effect from 11:00 p.m.-11:00 a.m., though common courtesy is in effect 24 hours a day, and excessive noise is not permitted at any time.

**Door Propping:** To keep your belongings, yourself, and other residents safe, never prop exterior or room doors. Carry your room key and student ID with you at all times, and always lock your room door.

**Break Housing:** All residence halls close for Thanksgiving, winter, and spring breaks. Residents must request permission from the Office of Community Living to remain on-campus during breaks, and there is a fee of \$100 per week. Registration for break housing will be posted on the residence before break starts.

**Alcohol:** All residence halls in the first-year complex are substance free. Any students who are under the age of 21 cannot consume alcohol on campus.

# Hall Information

## First-Year Complex

Each of the residence halls in the first-year complex dedicates its programming and resources to exploring issues faced by first-year students. All of the residence halls in the first-year complex are substance-free.



### Marietta Hall

Marietta Hall has traditional double rooms as well as triple rooms and community bathrooms. The building is same gender by floor.

Marietta Hall offers the following amenities:

- 2 laundry rooms
- Kitchen
- Lounge
- Indoor bike storage
- AC in Lobby
- MicroFridge

Typical Room Dimensions:

Double Room: 10'6 x 16'



### Russell Hall

Russell Hall has traditional double rooms as well as triple rooms and community bathrooms. The building is same gender by floor, with the exception of the first floor, which is co-ed.

Russell Hall offers the following amenities:

- Laundry rooms
- Kitchen
- Lounge
- AC in Lobby
- MicroFridge

Typical Room Dimensions:

Room Dimensions: Double Room: 16'1 x 14'3

Triple Room: 13'9 x 23'3





### Elsie Newton Hall

Elsie Newton Hall has traditional double rooms and community bathrooms. The building is same gender by floor.

Elsie Newton Hall offers the following amenities:

- Indoor bike storage
- MicroFridge

Typical Room Dimensions:

Double Room: 12' x 16'



### Dorothy Webster Hall

Dorothy Webster Hall has traditional double rooms and community bathrooms.

Dorothy Webster Hall offers the following amenities:

- Laundry rooms\*
  - Public lounge with television\*
  - Kitchen\*
  - AC in Lobby\*
  - MicroFridges
- \*Shared with Mary Beach Hall and Elsie Newton Hall

Typical Room Dimensions:

First Floor: 14'2 x 12'

Second Floor: varies

Third Floor: 15' x 14'8



### Mary Beach Hall

Mary Beach Hall has traditional double rooms as well as triple rooms and community bathrooms. The building is same gender by floor.

Mary Beach Hall offers the following amenities:

- Indoor bike storage
- MicroFridge

Typical Room Dimensions:

Double Room: 16' x 12'3

Triple Room: 17'7 x 13'5

## Upper-Class Residence Halls



### Harrison Hall

Harrison Hall is comprised of two-person and four-person suite styles and apartments featuring private bathrooms. This building is co-ed.

Harrison Hall offers the following amenities:

- Air conditioning
- Elevator
- 4 laundry rooms
- 4 public kitchens
- 7 study rooms
- 3 public lounges
- 1 multi-purpose room
- Indoor bike storage

Typical Room Dimensions:

Suite Bedroom: 23'4 x 19'

Apartment Bedroom: 30' x 25'8



### McCoy Hall

McCoy hall is an upper-class residence hall featuring single suites, traditional doubles, double suites, and apartments. The building is co-ed.

McCoy Hall offers the following amenities:

- Air conditioning
- 2 elevators
- 2 laundry rooms
- Public lounge
- Multi-purpose room
- 2 kitchens
- Bike room

Typical Room Dimensions:

Single Room: 10'8 x 13'5

Double Room: 12'4 x 13'5

Suite Bedroom: 12'4 x 13'5



### Fayerweather Hall

Fayerweather Hall is comprised primarily of single-suite rooms. The building is co-ed.

Fayerweather Hall offers the following amenities:

- Air conditioning
- Elevator
- Laundry room
- Public lounge
- Multi-purpose room
- Kitchen
- Indoor bike storage

Typical Room Dimensions:

Single Suite Bedroom: 8'10 x 10'9

Adjoining Common Room: 13' x 13'5

True Single Bedroom: 13'5 x 10'2



# Residence Hall Amenities

**Laundry:** All residence halls have free-to-use laundry facilities.

**Community Kitchens:** All residence halls have community kitchens, available for resident and group use.

**Cable TV:** All rooms are equipped with basic cable.

**Bicycle Storage:** Bicycle storage areas are found outside of each residence hall. Indoor bicycle areas are located in Fayerweather Hall, Harrison Hall and McCoy Hall.

**Computer Connectivity:** The College provides wireless Internet access in each academic building and residence hall room if the resident's computer has at least the minimum configuration recommended. Please refer to Information Technology for more information.

**Mail Delivery:** Mail is delivered on a daily basis, Monday through Friday, except for College and federal holidays, to the mailroom in Gilman Student Center. Notification of packages is delivered to students through email, and students are able to pick them up in the mailroom.

Tell your senders to address mail as follows:

Your Name

215 Fifth Street, Box Number\*

Marietta, OH 45750

\*Your box number will be given to you by the mailroom.

# Check-in and Move-in Process

## What is “Check-in?”

Check-in is the process that takes place prior to actually moving in one’s belongings, and it must be done with a staff member during scheduled check-in dates and times (included in the information you will receive with your roommate assignment letter).

When checking into the room, students will receive information about how to complete their Room Condition Report (RCR), an electronic form that documents any damage in their room, information about preventing damage to their room, as well as their room key. Please be prepared for the check-in process to take 30 minutes.

## When Can I “Move In?”

Once the check-in process is complete, you may move in your belongings to your room. If you are arriving on the official First-Year check-in date, there will be volunteers available to assist you with moving your belongings into your new residence hall.

## Early Arrival

If you are scheduled to arrive to campus early due to a College-sponsored activity or an athletic team, your program coordinator will send you information regarding your arrival date and special instructions. We do ask that if you are not scheduled for an early arrival for a sponsored activity that you do not request to move-in prior to the normal move-in dates. In order to maintain a smooth and efficient move-in experience for the 1,000 students living in our residence halls, we are unable to take individual requests for specific move-in times or dates. We are working hard to prepare the residence halls and make sure everything is ready for you, and for staffing purposes, we need you to only report to campus on your assigned check-in date.





# Your Room



**And remember: when in doubt, leave it out!**

All rooms are furnished with a desk, chair, bed with an extra-long twin mattress, a closet, dresser, WiFi Connection and cable television access. Dimensions of the rooms will vary in size from hall to hall and room to room. We recommend that you wait until after you arrive on campus to consider buying large rugs or other measurable decorative items.

You are not allowed to use nails or screws to attach anything to the walls or ceilings. Please investigate alternative, non-marking methods of attaching posters, pictures, etc., to the walls of your room. Some suggestions are Sticky-Tac and 3M Command Adhesive products.

Here are things you need to survive, things you might want to bring, some things to discuss with your roommate, and things that you are restricted from bringing. Please take a look and pack accordingly. Remember, this is just a start! If you have any questions on what you think you would like to bring but are not sure if it's okay, please give us a call at **(740) 376-4784**. We are more than happy to answer any questions for you!

## Personal Items:

- Medical insurance card
- Debit and/or Credit Card
- Checkbook
- Copy of Social Security Card
- Identification
- Driver's License or State ID Card
- Any medications you require

## What You Will Need for Your Room:

- Comforter or bedspread
- Extra-long Twin sheets
- Clothes hangers
- Mattress pad
- Pillow and pillow cases
- Alarm clock
- Towels and wash cloths
- Shower shoes (flip-flops)
- Basic cleaning supplies (dustpan and broom, Clorox Wipes, paper towels, etc.)
- Shower caddy, basket, or buckets for health and beauty aids and toiletries
- Toiletries
- Laundry pods, fabric softener, laundry basket or bag
- First Aid kit

### Optional Room Items:

- Throw pillows
- Area rug
- Floor lamp (no halogen or torchiere-style lamps!)
- Tissues
- Coffee maker with auto shutoff
- Water purifying pitcher
- School and desk supplies
- UL listed surge protector
- Floor-length mirror
- Plates, mugs, cups, silverware
- Iron and ironing board

### Items to Discuss with Your Roommate(s):

- TV
- DVD player/video game equipment

### What to Leave at Home:

- Candles, incense, folding tables, or any open-flame burning item
- Cooking equipment such as hot plates, electric fry pans, and anything with an exposed heating element and without an automatic shut-off
- Decals, stickers, contact paper, darts, dartboards, or other items that may damage walls or furniture
- Electric cigarettes, flammable liquids, harmful chemicals, gasoline, explosives, flares, firecrackers and fireworks
- Halogen lights
- Mini Fridge
- Microwave
- Hay, straw, leaves, cut evergreen trees and branches
- Heated/electric blankets
- Homemade lamps
- Lofts that are non-College owned
- Indoor grills
- Liquor bottles, empty or full, in both upper-class and first-year residence halls
- Multi-plug extension cords and multi-plug adapters
- Non-College owned window coverings
- Beds from home
- Pets or animals, except fish in a 5-gallon tank
- Reptile lamps
- Space heaters
- Stolen property, such as street signs
- Surge-protector outlet covers
- Power tools
- Waterbeds
- Hoverboards
- Weapons, including firearms, BB guns, bows and arrows, bullets, martial arts weapons, knives, and any items that is a reasonable facsimile of such a weapon

# Frequently Asked Questions

## **When will I know who my roommate is?**

Information about who your roommate is and where you will be living on-campus will be on your Residence Account late July, after all PioSOARs.

## **What if I am not getting along with my roommate and want to move?**

While we hope that you are able to have a great experience with your roommate, it sometimes does not go smoothly. The Office of Community Living staff is specially trained to assist residents in developing effective roommate relationships.

## **Will Marietta College replace my property if it is stolen or damaged?**

Marietta College does not carry insurance on student's personal items. It is advised that students carry renters insurance to cover theft or damage to personal items. Ask OCL about information about renters insurance.

## **Does Marietta College provide storage for personal belongings?**

No, Marietta College does not have storage space available for personal belongings.

## **How can I get a tour of the halls?**

Please contact the Office of Admission, 1-800-331-7896.

## **Do I need a meal plan?**

All undergraduate residents are required to obtain a meal plan. More details about dining services can be found on page 12 or by visiting [www.dining.marietta.edu](http://www.dining.marietta.edu).

## **Is there Housekeeping?**

Housekeeping staff clean the common areas and hallways regularly. You are required to clean your own room and bathroom (if in a suite or apartment).



# Dining Services

## Every residential student at Marietta College is required to have a meal plan.

On-campus dining services are provided to Marietta College students by Parkhurst Dining. Each meal plan offers a specific number of meal swipes per week plus a Dining Dollars amount for custom purchases in campus cafes. Each time you dine, a meal will be deducted from your total meal balance for that week. Your meal plan will reset every Saturday night. Meal plans allow up to three unrestricted meal swipes per day, seven days a week in the three dining locations that participate in meal exchanges.

### Selecting Your Meal Plan

Each semester you will select the meal plan that works best for you. If you find your plan is not fitting your needs, you have up to 10 days after the semester starts to make a change. The meal plans are designed for personalized meal planning, and to determine what meal plan to select, you will need to select the plan that best fits the number of meals you anticipate needing each week. All incoming first-year students are assigned a Freedom 14 Plan but have the option to change their meal plan by visiting their Residence Account and filling out a meal plan change application.

### Freedom 14 Plan

This plan offers flexibility and value for the average diner:

- Use during any meal exchange time period, at any meal exchange eligible location, and you are allowed to visit up to 14 times per week
- \$75 Dining Dollars that you can use to add a snack or meal at any time

### Freedom 19 Plan

This plan offers the best value for regular dining guests:

- Use during any meal exchange time period, at any meal exchange eligible location, and you are allowed to visit up to 19 times per week
- \$35 Dining Dollars that you can use to add a snack or meal at any time

### Dietary Restrictions

Marietta College and Parkhurst Dining understand that students have a variety of dietary restrictions. Parkhurst Dining prides themselves on meeting the needs of a diverse student population. Parkhurst provides a special allergen-free zone in Gilman Dining Hall and serve vegetarian and vegan options at all meals. If you have any questions, please contact Parkhurst Dining Services at **(740) 376-4786**.





- 1 Admission House**  
McDonough Center  
Betty Cleland Room  
Civic Engagement  
Leadership Program  
McDonough Auditorium  
McDonough Gallery
- 2 Legacy Library**  
Chlapaty Café  
Jack and Betty Pinne Forum  
Special Collections  
Worthington Center for Teaching Excellence
- 3 Krumer Amphitheatre**
- 4 Thomas Hall**  
Department of Business & Economics  
Department of English & Modern Languages  
Department of History, Philosophy & Religion  
Honors Program Suite  
Office of Education Abroad  
Writing Center
- 5 Erwin Hall**  
Education Department
- 6 Irvine Administration Building**  
Advancement  
Alumni Engagement  
Business & Administrative Services  
Financial Aid/Student Accounts  
Human Resources  
Information Technology  
President  
Provost & Registrar  
Records & Registrar  
**Andrews Hall**
- 7 Rickey Science Center**  
(Includes: Rickey, Selby & Bartlett)  
Department of Biology & Environmental Science  
Department of Chemistry  
Department of Mathematics, Computing & Information Systems  
Physics Department
- 8 Anderson Hancock Planetarium**
- 9 Fayerweather Hall**
- 10 Brown Petroleum Building**  
Department of Petroleum Engineering & Geology
- 11 Geology Annex**
- 12 Gilman Student Services Center**  
Career Center  
College Bookstore  
Copy Center  
Dining
- 13 Dyson Bardo Recreation Center**  
Basketball Courts  
Climbing Wall
- 14 Department of Sports Medicine**  
Fitness Center  
Indoor Track  
Multi-purpose Room  
Racquetball Courts
- 15 Ban Johnson Arena**  
Athletics Department Offices  
Fenton Court  
Gray Conference Room  
Trustee Conference Room
- 16 International Scholars House**
- 17 Center for Families & Children**
- 18 McKinley Building**  
Music Therapy  
Recording Studios  
Student Newspaper (Marcolian)  
WCNO-TV Station  
WCNC/WNRT Radio Stations
- 19 Mills Hall**  
Gurley Observatory  
Department of Communication  
Department of Media Studies  
Department of Psychology
- 20 Harrison Hall**
- 21 Michael J. Harding Center for Health & Wellness**
- 22 McCoy Hall**
- 23 Chi Omega House**
- 24 Alpha Xi Delta House**
- 25 President's House**
- 26 Follett House**  
Auxiliary Services
- 27 Sigma Kappa House**
- 28 Hammar House**  
Alpha Tau Omega
- 29 Delta Tau Delta House**
- 30 Physical Plant**
- 31 Physician Assistant Building**
- 32 Band Hall**
- 33 Hopswell House**  
Alpha Sigma Phi
- 34 Arts & Humanities House**
- 35 Pioneer House**
- 36 Hermann Fine Arts Center**  
Atrium Gallery  
Department of Art  
Department of Music  
Friedrich Theater  
Gallery 310
- 37 Marietta Hall**
- 38 Elsie Newton Hall**
- 39 Dorothy Webster Hall**
- 40 Mary Beach Hall**
- 41 Sophia Russell Hall**
- 42 The Gathering Place**
- 43 College Police**
- 44 McCoy Athletic Facility**
- 45 Soccer & Golf Offices**
- 46 Beren Tennis Center**
- 47 Marietta Softball Complex**
- 48 Marietta Field Soccer Complex**
- 49 Don Drumm Stadium**  
Football Offices



# Campus Directory

|  |                |
|--|----------------|
| Admission . . . . .  | 1-800-331-7896 |
| Bookstore . . . . .  | (740) 376-4528 |
| Center for Health & Wellness . . . . .                                       | (740) 376-4477 |
| College Police . . . . .   | (740) 376-3333 |
| Dining Services . . . . .  | (740) 376-4786 |
| Financial Aid . . . . .  | 1-800-331-2709 |
| IT Help Desk . . . . .   | 1-855-376-4860 |
| Mail Room . . . . .  | (740) 376-4617 |
| Records . . . . .  | (740) 376-4723 |
| Student Accounts . . . . .   | 1-800-276-4619 |
| Student Life . . . . .   | (740) 376-4784 |
| (Office of Community Living, Office of Campus Involvement, Dean of Students) |                |



Marietta College